Dear Patient,

Welcome! We are looking forward to meeting you or continuing your care if you saw us in our prior office. We are excited to have the opportunity to practice in a new location and hope that you are comfortable and relaxed in this new environment.

If you have not done so, please complete a registration form as well as a history form and either forward them to the office or bring them to your appointment.

Please review our notice of privacy policies as well. It is necessary to sign our registration form acknowledging that you have received, reviewed, and understand our notice of privacy policies. We also have a medical records release form that will need to be completed.

Please bring your insurance card to your appointment if you have insurance coverage. It is your responsibility to be familiar with the coverage of your insurance policy. Our office will submit a bill to your insurance company. You are responsible for the portion of your bill that your insurance does not cover. If you choose to pay cash for your services, payment is due in full at the time of your appointment.

Please provide 24 hour notice if you are not able to keep your appointment.

Please call our office with any questions. Again, we hope that you feel welcome and comfortable in our new office.

Sincerely,

Karen Goodrich, M.D. and staff

Karen Goodrich, M.D. 1428 Phillips Lane, Suite 201 San Luis Obispo, CA 93401 805.548.8545 phone 805.548.8548 fax